

# GOVERNANCE OF THE BURNABY TEACHERS' ASSOCIATION

The strength of the BTA is garnered from the commitment and energy of its members. BTA business is conducted at three levels:

## A. THE GENERAL MEETING

The General Meeting is the most powerful body in the Association and may overrule actions by all other levels.

All members of the Association have the right and responsibility to attend General Meetings. Active members may make motions and vote.

The quorum (the minimum number present to legally conduct business) is the greater of 10% or three of the membership. IF TEACHERS WANT AN ACTIVE ROLE IN DECISION-MAKING THEY MUST ATTEND THESE MEETINGS. In the event that there is no quorum at a General Meeting, the meeting will be rescheduled five minutes after the original scheduled start time and the members present shall constitute a quorum.

## B. THE REPRESENTATIVE ASSEMBLY

The Representative Assembly is the second level of governance and has a number of specific tasks as outlined in our Bylaws and in Policies and Procedures. Any member of the Association may attend and speak, but only Staff Representatives OR their Alternates (as elected by school staffs) and members of the Executive Council may make motions or vote.

The R.A. must meet at least five times per year and usually meets monthly. The quorum is one-third of the members of the Representative Assembly.

## C. THE EXECUTIVE COUNCIL

The Executive Council, the third level of governance, meets weekly to conduct the day to day business of the Association. These decisions are guided by the BTA Policies and Procedures.

Any member of the Association may attend meetings of the Executive Council but may only speak with permission of the Council. The quorum of the Executive Council shall be a majority of the number of people holding office, one of whom shall be the President or a Vice-President.