

## Re: Payment for District Professional Development Day

I attended the B.T.A. sponsored District Professional Development Day and believe that I qualify for payment as per the terms of Section B.36 of the Collective Agreement.

I was in attendance for the following sessions (please check one):

A.M. only session(s)	Title: _____	Location: _____
P.M. only session(s)	Title: _____	Location: _____
Full day session(s)	A.M. Title: _____	A.M. Location: _____
	P.M. Title: _____	P.M. Location: _____

**ELIGIBILITY** (please pick one)

I am a...

Part-Time Teacher who is not scheduled to work Fridays

Part-Time Teacher who is scheduled to work Fridays in the A.M. only

Part-Time Teacher who is scheduled to work Fridays in the P.M. only

Teacher-On-Call who has taught 15 out of the 30 school days prior to District Pro-D Day

Teacher-On-Call who has taught 10 consecutive teaching days prior to District Pro-D Day

I therefore request payment for my attendance at the district-wide day.

\_\_\_\_\_  
**Name, Employee**  
*(Typed name serves as signature)*

\_\_\_\_\_  
**Employee Number**

\_\_\_\_\_  
**School**  
*(if applicable)*

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name, Human Resources**  
*(Typed name serves as signature)*

\_\_\_\_\_  
**Date**

**Please return to Human Resources within two weeks after the District Pro-D Day.**