



BURNABY TEACHERS' ASSOCIATION

#115-3993 HENNING DRIVE, BURNABY, B.C., V5C 6P7

Telephone: (604) 294-8141

Fax: (604) 294-9846

Benevolent Fund

The BTA Benevolent Fund provides emergency financial aid to active members of the Burnaby Teachers' Association.

The fund is financed from interest on the BTA Reserve Fund.

Assistance is given in the form of no interest loans or non-repayable grants to a maximum of \$1000.00 per two year period. If a loan is repaid in full before the two year period, a second application may be considered on a per case basis.

Each application is carefully and confidentially considered by the Benevolent Fund Committee. The Committee's decision will be final without appeal. Applicants will hear back within 2 weeks.

Among the reasons the BTA Benevolent Fund may give assistance:

- medical emergencies
- housing emergencies
- personal disasters
- family crisis

BTA Benevolent Fund is unable to give assistance for:

- refinancing of mortgages
- meeting summer expenses
- meeting education expenses of members or dependents
- consolidating personal debts
- business debts
- strikes/lockouts



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BTA BENEVOLENT FUND APPLICATION FORM

<p><u>CONFIDENTIAL WHEN COMPLETED</u></p> <p>NOTE: BTA Benevolent Fund Committee members will consider only fully completed applications</p> <p>PLEASE PRINT OR TYPE</p> <p>DATE OF APPLICATION: _____</p> <p>NAME OF APPLICANT: _____</p> <p>AMOUNT REQUESTED: _____ (max \$1000)</p>	<p>Date received by BTA Office</p>
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1. Full Mailing Address: _____

2. Phone: _____ Email: _____

3. If approved, how do you want to receive the money?

Cheque to be mailed to above mailing address

Cheque to be picked up at the BTA office

Interac e-Transfer to the above email address

4. Have you previously applied to the BTA Benevolent Fund? yes no

(Please note – a maximum of \$1000.00 may be awarded to a member in a two-year period) If yes, when? _____(year)

5. Number of years worked in Burnaby: _____

6. Employment status (mark all that apply):

Continuing contract Temporary contract Adult Educator

Teacher on Call AETR Leave of Absence

7. Nature of request: **Please be specific.**

Summarize why the funds are being request and what exactly the money will be used for. Refer to criteria on page 1. If more space is required, please attach a separate sheet. Please include information about assistance sought elsewhere.
For example: bank, credit card company, family members, etc.

8. Are you looking for a loan (repayable) or a grant (non-repayable)? _____

9. If you are looking for a loan, what do you propose as a repayment schedule?

\$ _____ per month

Starting Date: _____

I certify that my statements above are all true.

Date _____

Signature _____

FOR BENEVOLENT FUND COMMITTEE MEMBERS ONLY:

Membership status: _____

Date of Committee meeting: _____

Action taken: Loan \$ _____ Grant \$ _____ Denied []

Repayment schedule for loan _____

Successful repayment completed (date of review) _____