



BURNABY TEACHERS' ASSOCIATION

#115-3993 HENNING DRIVE, BURNABY, B.C., V5C 6P7

Telephone: (604) 294-8141

Fax: (604) 294-9846

BURNABY TEACHERS' ASSOCIATION

September 2021

To: **BTA Staff Representatives**

From: BTA Professional Development Committee

RE: SCHOOL PRO-D CONTACT PERSON 2021-2022

The Professional Development Committee would again like to develop links with each school through a PRO-D CONTACT PERSON.

We feel that school contacts are **very important**. Information can be obtained and dispersed more efficiently through an effective communications network.

A School Contact Person would be responsible for the following tasks:

- a) **developing (with Pro-D assistance) school based in service workshops;**
- b) **providing and disseminating information received from the Pro-D Committee;**
- c) **providing the Pro-D Committee with information.**

Please provide us with the name of a **PRO-D CONTACT PERSON**, using the space provided below.

Please submit to the BTA Office either by sending a digital copy to bta3@bctf.ca or through the district mail to the BTA Office by FRIDAY, SEPTEMBER 24th, 2021. If you have any issues please call or email the BTA Office at (604)294-8141 or bta3@bctf.ca.

Your cooperation and assistance is appreciated.

NAME OF SCHOOL: _____

NAME OF SCHOOL-BASED PRO-D CONTACT/CHAIR: _____

PERSONAL EMAIL ADDRESS OF SCHOOL-BASED PRO-D CONTACT/CHAIR: _____

CELL PHONE NUMBER: _____

Your email address will be added to the BTA's 2021-2022 Pro-D Contacts' E-list. Please ensure the email address provided is current.

PLEASE RETURN TO THE BTA OFFICE BY FRIDAY, SEPTEMBER 24th, 2021.