



Access to Remedy Time for Non-Compliance with Restored Language

Colleagues,

The BTA would like to send you a brief update of the remedy process as an addition to previous communication on the matter. Affected teachers and BTA reps have already had their remedy meetings with principals where teachers in non-compliant classes have confirmed both the amount and type of remedy they are to receive.

If a teacher has indicated an additional teacher to co-teach or additional preparation time as remedy, then access to a TOC will be required to satisfy the request. In order to access a TOC to satisfy the remedy allotment, the teacher simply logs on to the ADS in the same way they would to book an absence from school. **When choosing the reason for the absence from the drop down menu, the teacher selects "School/District Paid Activity" as the absence code and writes "remedy" in the notes section.**

Allocated time can be taken at any time throughout the school year, up to the maximum remedy time allotted. In other words ***there is no need to wait for the remedy time to accrue before accessing it for your class.*** The time should be accessed at a time deemed appropriate by the affected teacher, given the needs of their particular classroom and the needs of the students.

Just a reminder that the time accrued/accessed is to be tracked at the school level. Affected teachers/reps should maintain ongoing communication with principals about remedy time throughout the year, to ensure that time owed is accessed.

Additionally, TOC time can only be accessed in half-day increments. This being said, teachers owed remedy at a school can bundle their time together such that a half day of TOC coverage can be split between teachers where necessary.

Should you have any questions/concerns about the process, please contact the BTA directly.

Regards

Frank, Leanne, Daniel