



BURNABY TEACHERS' ASSOCIATION
#115-3993 HENNING DRIVE, BURNABY, B.C., V5C 6P7

Telephone: (604) 294-8141
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September 2017

To: **BTA Staff Representatives**
From: BTA Professional Development Committee

RE: SCHOOL PRO-D CONTACT PERSON 2017-2018

The Professional Development Committee would again like to develop links with each school through a PRO-D CONTACT PERSON.

We feel that school contacts are **very important**. Information can be obtained and dispersed more efficiently through an effective communications network.

A School Contact Person would be responsible for the following tasks:

- a) **developing (with Pro-D assistance) school based in service workshops;**
- b) **providing and disseminating information received from the Pro-D Committee;**
- c) **providing the Pro-D Committee with information.**

Please provide us with the name of a **PRO-D CONTACT PERSON**, using the space provided below. Please **RETURN** this form to the BTA Office by **FRIDAY, SEPTEMBER 29th, 2017, or BRING IT TO THE BTA REPRESENTATIVE ASSEMBLY on SEPTEMBER 26th**, at 4:00 p.m. If you are unable to return the form by that date, please phone the information into the BTA Office (604-294-8141) or fax (604-294-9846) or email bta3@bctf.ca.

Your cooperation and assistance is appreciated.

NAME OF SCHOOL: _____

NAME OF PRO-D CONTACT: _____

PERSONAL EMAIL ADDRESS: _____

HOME PHONE NUMBER: _____

Your email address will be added to the BTA's 2017-2018 Pro-D Contacts' E-list. Please ensure the email address provided is current.

PLEASE RETURN TO THE BTA OFFICE BY MONDAY, SEPTEMBER 29th, 2017.